

## PTO Meeting Minutes

Nov 8, 2022

Meeting called to order 7:01

**In Attendance:** Brooke Beyer, Megahn Hanely, Emily Stout-Garcia, Mary Brazil, Leah Kletnieks, Susan Lawson, Mark Whatley, Tom Jones, Emily Duenas, Aimee Holloway, Katie Smith, Bonnie Sanders, Katie McGuire, Lauren Robertson, Diane Woodruff

**Approval of October Minutes:** Katy McGuire moved to approve the October minutes; Leah Kletnieks seconded the motion.

**Principal's Report:** Jackson Avenue is a school that contributes to community outreach programs such as Shop-with-a-Cop, Turkey giveaways, the giving tree and a bike program. WIN time is going well. Grade levels will regroup at the end of the trimester.

**Teacher's Report:** No news.

**Treasurer's Report:** There was a large Spirit Wear order. A review of how to read the report.

**PCIC Report:** Middle and high schools have counselors, but elementary schools do not. There is a grant request for a counselor at elementary level. There is a crisis of youth mental health. The LARPD is hosting donuts with Santa, Santa letters, and Walk with Turkeys, The library is hosting a winter reading program. LVEF just funded uniforms for the middle schools.

## Old Business

**Running Club:** It is going well. If it rains, we cancel.

**Movie Night:** The DVD player broke, but it was an enjoyable event overall.

**Halloween Parade:** Everyone is looking forward to the parade.

**Reading Intervention:** Reading intervention is now included in our budget.

**PE Room:** The room is still being cleaned. Mrs. Clappin will then make a list of needs and the cost. We can also check with LVEF for funds.

**Room 33:** We will have a dumpster here the first two days of Thanksgiving break to discard large items.

**After School Enrichment:** We are in contact with Skyhawks and Lawrence Livermore.

**Open Positions:** A Multicultural chair has been found.

**Paypal Usage:** Venmo is less than 2% but it is not for non-profit use. Will continue using Paypal.

**Merchandise:** There was a communication error and the correct items are backordered. Women's shirts came in the wrong material. They will fix the mistake on their end.

## **New Business**

**Fun Run:** We have raised \$8,000 so far. Parents and guardians are welcome to attend, but they must check in at the office. Students will get a dance party if the whole school meets it's goal. The top 10 earners will win a party with the principal.

**Spirit Day:** The next spirit day is Disney Day.

**Picture Retakes:** We might need volunteers.

**Food Drive:** The Tri-Valley Haven is in need of donations. Susan Lawson motions to participate in a food drive; the motion is seconded by Emily Duenas.

**First Grade Request:** The first grade teachers request \$561.61 for Reading Eggs to supplement their WIN time. Kindergarten and first grade do not use AR. Motion to approve the funds for Good Eggs by Leah Kletnieks; motion seconded by Emily Duenas.

**Garden Volunteers:** The garden is in need of additional volunteers and older students/classes should be encouraged to participate and enjoy the garden. A flyer will go home asking for volunteers.

**Holiday Shop:** We are using the same company as last year and the contract is signed. We will ask for volunteers to sign up and it runs Dec 12-17. Help will be needed for set-up and clean-up.

**5th Grade Request:** 5th grade would like to use room 33 to build rockets for their camp. If the 5th grade needs help with their shirts, the 5th grade activity chair should help with that.

## **Open Discussion**

**BMX Assembly:** Will contact to see if available for this year.

**Abilities Awareness Week:** Will change abilities awareness week to the fourth week of April. Will check with Cynthia and Mr. Jones.

**Auctions:** We are already getting donations. Will need volunteers to ask other businesses for donations. Gas money is not provided. Kendra Scott Jewelry to donate 20% from pop-up event at auction.

**Yearbook:** 63 have been sold so far.

**Liability Insurance for PTO:** Fidelity bond covers PTO in case of theft or lose of funds. Bank statements must be reviewed by someone not on the board. Leah Kletnieks volunteers to review statements.

**Meeting adjourned at 8:37**